



# HARTSFIELD ELEMENTARY SCHOOL

*Home of the Hawks*

1414 Chowkeebin Nene • Tallahassee, FL 32301

(850) 488-7322 (850) 922-2372 Fax

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Dr. Rhonda Blackwell-Flanagan, Principal • Lisa Thompson, Assistant Principal • Bomani Mustapha, School Dean

September 14, 2021

Dear Parent/ Guardian:

Today we received notice that one staff member tested positive for COVID-19. The staff member is quarantined at home, and we have completed the contact tracing process. A close contact is defined as someone who was within *six feet of an infected person for at least 15 minutes*.

These exposures, unfortunate as they are, **highlight the importance of everyone doing their part** to minimize the spread of this virus: consider being vaccinated, **stay home when sick or while waiting for Covid-19 test results**, keep things clean and sanitized, utilize proper hand washing, wear masks, and maintain social distancing.

We take our commitment to your child and our employees' safety seriously and are working closely with the Leon County Health Department to follow guidelines and best practices during this time. For more information about the student and family protocol for Leon County Schools, please visit <https://www.leonschools.net/Page/53109>.

The health and safety of our students and employees is our highest priority. If you have further questions about COVID-19 you can call 866-779-6121 or do not hesitate to reach out to me.

Sincerely,

*R. M. Blackwell-Flanagan*

Dr. Rhonda Blackwell-Flanagan

Principal